

RECORD OF TRANSMITTAL

STUDENT'S NAME: _____

SCHOOL: Please Circle

Millennium Nabnasset Robinson Miller Abbot Day Crisafulli
Please detach this page and return it to your child's teacher by
September 22, 2008.

I have read and am familiar with the contents of the Westford Public Schools' Elementary Student Handbook. In addition, I have reviewed the contents with my child. I feel that I understand it and will carry out my responsibilities accordingly.

Student Signature

Date

Parent/Guardian Signature

Date

All student work and photographs may be used, displayed, or published in the classroom/school setting unless you notify the school in writing to withhold permission. The following levels of publishing expand the basic level of classrooms/school publishing. Westford Public Schools needs written permission for publishing beyond the classroom level. Please check one of the following levels if you want to agree to expand the level of publishing beyond classroom/school for your child.

____ Community Publishing - I give my permission for the student work and/or photograph for the student listed above to be used in community publications (e.g. *Eagle, Sun*). I understand that the the student work may be credited with the student's first name and first initial of the last name. This level of publishing includes Classroom Publishing.

____ World Publishing – I give my permission for the student work and/or photograph of the student listed above to be displayed on the school district website. The student work or photograph may be credited with the student's first name and first initial of the last name. This level of publishing includes Classroom and Community Publishing.

Parent/Guardian Signature

Date